



1200 Fifth Avenue, Suite 600 | Seattle, WA 98101

KCBA Pro Bono Services Volunteer Legal Services Program

Volunteer Position: Advising Attorney

Program Description: The Volunteer Legal Services Program (VLS) facilitates direct representation, through a panel of experienced attorneys, for low-income clients facing specific civil legal issues including Chapter 7 Bankruptcy, Debt Defense, Estate Planning, Eviction related Landlord/Tenant Disputes, SSI/SSDI Overpayments, and Vacating Criminal Records. VLS strives to make legal representation accessible regardless of barriers such as income, education, language or disability.

General Duties: Advising Attorneys provide VLS client intake screeners with initial legal advice:

- Is the case appropriate for referral to a pro bono attorney, practice area?
- What client information should the screener request?
- Are there specific deadlines?
- How might the issue be resolved?
- Volunteers may be asked to meet with VLS staff at the KCBA office and to review client documents.

Time Commitment: Volunteers are asked to make a ten-hour per month, one-year commitment. Advisors should be available for telephone calls and email from VLS staff, or be able to return calls within one to two business days.

Qualifications:

- Must be licensed to practice law in Washington State
- Bankruptcy attorneys must be licensed to practice in Federal Court
- Must have at least five years of experience in one of the above practice areas

Benefits:

- Provide an opportunity for low-income clients to access legal help
- Network within the King County legal community
- Attend free or low-cost CLEs, receive CLE credits for pro bono service
- Professional Liability Insurance provided by the KCBA

Training and Support:

- VLS Program Training Manual
- The KCBA provides office space for volunteers and interpreters for clients with limited English proficiency. Social services resources are also available.

Apply online: http://www.kcba.org/pbs/volunteer_app.aspx