



Pro Bono Services Family Law Programs

Volunteer Position: Internship/Externship

Start Date: Summer 2017

Reports to: Family Law Managing Attorney

Salary: Unpaid (possible sponsorship for academic credit)

Program Description:

The Family Law Programs of the King County Bar Association's Pro Bono Services promote family safety and equal access to the legal system by assisting domestic violence survivors, children at risk of abuse or neglect, and clients facing barriers to accessing the courts due to language, disability, and other factors. This position will work directly with Project Safety. Project Safety is a federally-funded (Victims of Crime Act) initiative that provides civil legal services to victims of crime in coordination with the King County Prosecuting Attorney's office (KCPAO). Project Safety is an integrated, multi-agency partnership working to address a range of critical legal needs in order to ensure the safety and well-being of domestic violence survivors.

General Duties:

- Interview clients, screen for eligibility, gather factual information regarding Domestic Violence Protection Order (DVPO) cases
- Provide legal assistance in DVPO cases which may include advice, brief legal services or representation in full DVPO hearings
- Assemble relevant documents for potential representation at the DVPO hearing
- Conduct legal research and writing
- Draft legal pleadings
- Coordinate with other Project Safety agencies and community providers to address other legal and non-legal needs related to the client's victimization (e.g. family law, immigration, housing, employment)
- Maintain confidential client records and files
- Assist in development of training and education materials on issues related to domestic violence

Hours: Minimum ten week commitment, 7 hours a day, M-F.

Qualifications:

- Second or third year law students, law school graduates
- Eligibility for Rule 9 certification strongly preferred
- Experience working with domestic violence survivors or others in crisis
- Demonstrated commitment to social justice
- Fluency in Spanish or other languages preferred

Benefits:

- Gain practical skills including client interviewing, legal issue spotting, case development, legal research and writing, and trial skills
- Learn substantive and procedural aspects of DVPO cases
- Build confidence working within the court system
- Network with legal professionals
- Possible sponsorship for academic credit

Training and Supervision: Includes substantive areas of relevant law, supervision provided by the family law programs managing attorneys and project safety staff attorney.

To Apply: Submit resume and letter of interest to JudyL@kcba.org.

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