

SAMPLE LETTER – DISPUTE THE DEBT

Friday, February 19, 2010

Collection Company A
123 Main Street
Seattle, WA 98101

Re: Dispute of Obligation for the Collection Company A

Account No.: _____

Debtor Name: _____

Dear Creditor:

Please take notice that the undersigned disputes the above referenced debt. Pursuant to the Washington and Federal Fair Debt Collection Practices Act, please provide proof of your assignment, proof of the validity of the debt, as well as the contract obligating the undersigned to the debt and any other information pertinent to the collection of this alleged debt including any and all licensing information provided to the City of [], [] County, and the State of Washington. Please provide all information within 30 days from the date of this letter.

Pursuant to the Fair Debt Collection Practices Act, **immediately cease and desist all account collection activity** until such time as the requested information is provided. No reports to credit bureaus shall be made. **No** further contact with me at any time will be tolerated. Any violations of the Fair Debt Collection Practices Act will be immediately reported and prosecuted.

Thank you for your prompt attention to this notice and demand for information.. I look forward to your prompt response. Please send all correspondence to the [name of city] address listed below.

Sincerely,

NAME
ADDRESS
ADDRESS